



QuickBooks Level II

Prerequisite: *Prerequisite: QuickBooks Level I*

January 17 & 18, 2018 (Wednesday & Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus \$55 for the book)

Registration deadline: January 12, 2018

Sage 50 (Simply Accounting) Level I

Prerequisite: *Accounting/Bookkeeping Knowledge*

February 21 & 22, 2018 (Wednesday & Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150

Registration deadline: February 16, 2018

QuickBooks Level I

Prerequisite: *Accounting/Bookkeeping Knowledge*

April 25 & 26, 2018 (Wednesday & Thursday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus \$55 for the book)

Registration deadline: April 20, 2018

Canadian Payroll (Theory) Course

Prerequisite: *None*

May 23, 24 & 25, 2018 (Wednesday, Thursday & Friday)

Time: 8:00 a.m. to 3:00 p.m.

Fee: \$ 250

Registration deadline: May 18, 2018

Note: You must pay the full fee upon registration. We need 48 working hours' notice to withdraw before class start. Course outline will be provided upon request. Will offer Level II upon request.