



Canadian Payroll (Theory) Course

Prerequisite: None

January 29, 30 & 31, 2019 (Tuesday, Wednesday, & Thursday)

Time: 8:00 a.m. to 2:00 p.m.

Fee: \$ 260 (plus \$40 for the materials)

Registration deadline: January 14, 2019

Sage 50 (Simply Accounting) Level I

Prerequisite: Accounting/Bookkeeping Knowledge

February 19 & 20, 2019 (Wednesday & Thursday)

Time: 8:00 a.m. to 2:15 p.m.

Cost: \$180

Registration deadline: February 11, 2019

QuickBooks Level I

Prerequisite: Accounting/Bookkeeping Knowledge

April 16 & 17, 2018 (Tuesday & Wednesday)

Time: 8:00 a.m. to 2:15 p.m.

Cost: \$180 (plus \$55 for the book)

Registration deadline: April 8, 2019

Note: You must pay the full fee upon registration. We need 48 working hours' notice to withdraw before class start. Course outline will be provided upon request. Will offer Level II upon request.