



QuickBooks Level 1

Prerequisite: Accounting/Bookkeeping Knowledge

August 8 & 9, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus Cost: \$150 + \$55 for *book*)

Registration deadline: August 3, 2017

Sage 50 (Simply Accounting) Level 1

Prerequisite: Accounting/Bookkeeping Knowledge

August 22 & 23, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150

Registration deadline: August 18, 2017

Canadian Payroll (Theory)

Prerequisite: None

September 28, 29 & 30, 2017 (three days)

Time: 8:00 a.m. to 3:00 p.m.

Fee: \$ 200

Registration deadline: September 22, 2017

Sage 50 (Simply Accounting) Advanced

Prerequisite: Sage 50 - Level 1

October 17 & 18, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150

Registration deadline: October 13, 2017

Sage 300 (ACCPAC) Level I

Prerequisite: Accounting/Bookkeeping Knowledge

November 21 & 22, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus \$30 for course material)

Registration deadline: November 17, 2017

Note: You must pay the full fee upon registration. We need 48 working hours' notice to withdraw before class start. Course outline will be provided upon request. Will offer Level II upon request.