



QuickBooks 2015 Level 1

Prerequisite: *Accounting/Bookkeeping Knowledge*

June 20 & 21, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus Cost: \$150 + \$55 for *book*)

Registration deadline: June 15, 2017

Sage 50 (Simply Accounting) Advanced

Prerequisite: *Accounting/Bookkeeping Knowledge*

August 22 & 23, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150

Registration deadline: August 17, 2017

Canadian Payroll (Theory)

Prerequisite: *None*

September 28, 29 & 30, 2017 (three days)

Time: 8:00 a.m. to 3:00 p.m.

Fee: \$ 200

Registration deadline: September 20, 2017

Sage 300 (ACCPAC) Level I

Prerequisite: *Accounting/Bookkeeping Knowledge*

October 17 & 18, 2017 (Tuesday & Wednesday)

Time: 8:00 a.m. to 3:00 p.m.

Cost: \$150 (plus \$50 for course material)

Registration deadline: Oct.12, 2017

You must pay the full fee upon registration. We need 48 working hours' notice to withdraw before class start. Course outline will be provided upon request. Will offer Level II upon request.